

## NSS CELL, KRISHNA UNIVERSITY

### MACHILIPATNAM

#### FORMAT FOR ENROLLING NSS VOLUNTEERS BY PROGRAMME OFFICERS

#### INSTRUCTIONS AND GUIDELINES FOR NEW NSS UNIT

- The Programme Officer is required to enroll 100 students as NSS volunteers (both male and female).
- The Unit has to adopt a nearby village/slum to undertake NSS regular activities as well as Special Camping Programme.
- The Unit has to open a Bank Account in any Nationalized Bank (preferably SBI) Saving Bank Joint Account to be operated by the Principal and the Programme Officer for NSS grants.
- The Programme Officer has to undergo a 10-day Orientation Training Programme whenever the NSS Cell of KRU directs the Unit.
- The Unit must constitute the college level NSS Advisory Committee.
- The Unit should maintain a Cash-book, Stock Register, Minutes book and Attendance Register.

		<b>Category wise Allocation of Volunteers</b>						
S. No	Name of the Student	*SC 17 Volunteers		*ST 07 Volunteers		*GEN 76 Volunteers (OCs, BCs & Minorities)		Remarks
		Male	Female	Male	Female	Male	Female	
<b>1</b>								
<b>2</b>								
<b>3</b>								
<b>4</b>								
<b>5</b>								
<b>6</b>								
<b>7</b>								
<b>8</b>								
<b>9</b>								
<b>10</b>								
<b>11 to 100</b>								
	<b>Total</b>							

\*The selection of 100 volunteers per each NSS Unit must be made strictly as per the directions given above.

Programme Coordinator  
NSS, KRU